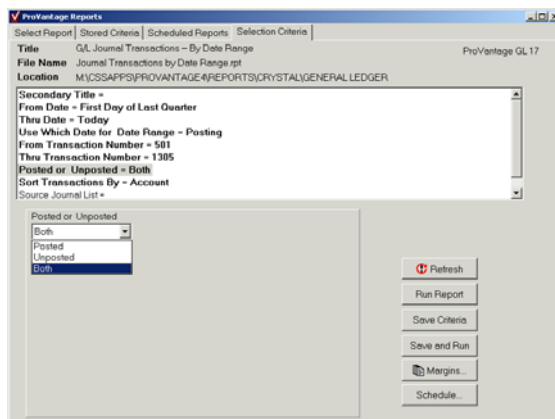


Reporting

The ProVantage[®] Reporting subsystem provides an extensive collection of standard reports on financial, client/matter, marketing, and productivity information. Report designer enables users to easily customize or develop their own reports. This helps firms analyze data more thoroughly and cost-effectively meet a wide range of reporting demands.

In the professional services market, sophisticated reporting capabilities are a necessity both to meet your clients' demands and to ensure your firm's survival. Clients



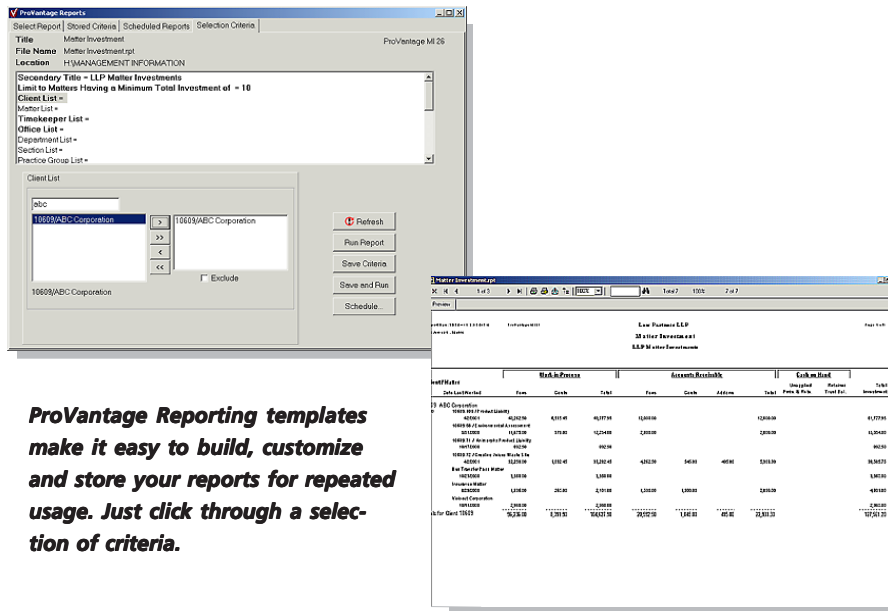
Users choose from a wide range of reporting criteria

are increasingly demanding higher levels of accountability for the services for which they pay. And firms need an accurate, integrated picture of all aspects of their financial and client operations to compete successfully.

To meet these needs, ProVantage Software Inc., a leading developer of integrated business solutions for financial and information management, offers the ProVantage Reporting subsystem. A key part of the ProVantage Total Client Asset Management strategy, Reporting includes a comprehensive set of standard reports, as well as Crystal Decisions Crystal Reports. These functions make it easy even for novices to modify existing reports or create new ones.

With its familiar Windows-based user interface, ProVantage Reporting makes it easy for users to access the information stored in all ProVantage subsystems. Following is a list of interface capabilities:

- All report selection criteria can be stored, so regularly-produced reports can be defined once and run repeatedly without further attention to report criteria.
- Stored reports can be scheduled for automatic production at regular intervals, such as daily or monthly.
- Knowledge of codes or abbreviations is **not** required for report selection. Include/exclude options are presented as lists of checkboxes with descriptive names. To limit the scope of a report, the user can simply check one or more categories to be included in (or excluded from) the report.
- Selection limits based on names, such as timekeepers, clients or matters, can be selected using the ProVantage Name Search capability. All or part of any word in the name can be used to select the desired item.
- Dates can be selected by clicking a date on a calendar or by selecting a descriptive term such as *Last Day of Last Month*. Use of the descriptive terms permits stored and



ProVantage Reporting templates make it easy to build, customize and store your reports for repeated usage. Just click through a selection of criteria.

scheduled reports to be run without modification of the report criteria.

ProVantage Reporting—The simplest way to create professional reports on all aspects of your firm's performance!

Based on the widely-used Crystal Decisions Crystal Reports, ProVantage Reporting enables you to easily create standard or custom reports from the information stored in the ProVantage Entity Management System (EMS). This helps you better meet your clients' requirements and get a complete picture of a wide range of financial, client/matter, marketing, productivity, or profitability details.

ProVantage® Reporting includes:

Standard Reports

Produces instant reports to give you a broad picture or a snapshot of virtually any aspect of your operation including:

Management Information

Reports on all aspects of working, billing and receipts, with numerous sorting, selection and formatting options. Standard reports provide information on collection rates, billing and receipts realization, profitability by firm components, billing and receipt credits, staff utilization, leverage, historical data and many other factors critical to firm management.

Work in Process & Accounts Receivable Aging

Reports providing multi-column aging of WIP and A/R based on firm-defined default aging periods, with the option to use override aging periods for any specific report.

General Ledger and Payables

Detail and summary reports on all aspects of financial management, with multiple sort and select options. Profit & Loss and Balance Sheet reports are produced directly into Excel, using firm-designed templates, permitting easy modification and output to other applications.

Other Reports

Reports for optional subsystems, such as Matter Task Budgeting, Collections and Profitability Management, are fully integrated into ProVantage Reports and are produced in the same simple manner as standard reports, using the same sorting, selection and scheduling options.

System Requirements

Requires ProVantage Central

ProVantage Software, Inc., 4040 Lake Washington Blvd. NE #208, Kirkland WA 98033

Phone: 800-843-2188, Fax: 425-828-6080

E-mail: sales@provantagesoftware.com, Web site: www.provantagesoftware.com

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